# **Final Paper Preparation and Submission Instructions**

Dear Author,

Congratulations for the acceptance of your paper/poster for publication in the proceedings of the 2018 International Conference on Computer, Information and Telecommunication Systems to be held on July 11-13, 2018, Colmar, France.

The following information is provided to help you in the preparation and submission of your final paper as it will be published in the proceedings of CITS 2018. Please follow all **STEPs** to ensure the submission process is completed successfully.

# **STEP 1: Important Dates:**

- At least one author per paper must pay the registration fee. Registration is required for the publication of your paper; failure to register will result in your paper being removed from the proceedings.
- Final manuscripts must be submitted by May 11, 2018 (Hard deadline).

# **STEP 2: Formatting Your Paper**

The papers of CITS 2018 will be electronically published by **IEEE Xplore**. This means that accepted papers must exactly fulfil the IEEE requirements regarding the final submitted version. The maximum length is 5 pages. Extra pages will be charged extra fees.

Please follow strictly the following steps:

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# **STEP 3: Renaming your PDF File for Submission**

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**Copyright Form:** Every CITS 2018 paper accepted for presentation and publication MUST have attached to it an IEEE Copyright transfer form. You are required to submit the IEEE Copyright transfer form by **May 11**, 2018. Failure to submit the IEEE Copyright transfer form by the deadline will result in an automatic withdrawal of your paper for presentation and publication.

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  - Additional information can be found <u>here</u>.

# **STEP 5: Final Paper and File Submission.**

Final Paper Submission: You are required to submit the IEEE Xplore-compliant PDF file of your final paper by May 11, 2018 (Hard deadline). Failure to meet the deadline will result in an automatic withdrawal of your paper for presentation and publication.

Please follow the steps below to submit your final paper electronically:

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- 2. Click on the "My Papers" menu item at the top of the page. This will produce a list of all your papers on the EDAS system.
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