Renfe has a tutorial on its website (http://www.renfe.com/viajeros/tarifas/eventos_tutorial.html), which we have adapted below.

You can start the process of buying tickets via the following link (https://venta.renfe.com/vol/inicioCompra.do).

You **do not** enter the authorization code on this first screen; you should proceed by following the instructions contained in the adapted tutorial shown below.

Remember, you will need to select the Flexible fare (identified with an F) as the 35% discount is applied to this fare.

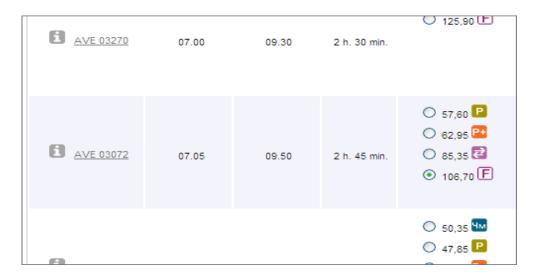## Tutorial for purchasing tickets online

Once the event organizer has provided you with your **Discount Authorisation Code**, you can buy your tickets online with the corresponding discount by following these steps:

1. Choose the town or station you are **Departing from** [*Origen*] and the D**estination** [*Destino*] where the event you wish to attend is being held, along with your **Travel Dates** [*Salida* and *Regreso*]. Then click on **Buy** [*Comprar*].

2. Select the trains you wish to take **to** and **from** the event by checking the **Flexible fare** [*Flexible*] for each journey. Then click on **Continue** [*Continuar*].

3. In the dropdown window showing the **available Fares and Discounts** [*Tarifas y Descuentos disponibles*], do the following <u>for each train journey</u>:
   - Select the fare for **Meetings/Events** [*Congresos/Eventos*]
   - Enter your **Authorization Code** [*Número Autorización*] in the box that then appears

<u>Once you have done this for both journeys</u>, click on the **Recalculate** button [*Recalcular el precio de la compra*] to display the updated price

4. Now follow the normal purchasing process and proceed to payment to complete the purchase.